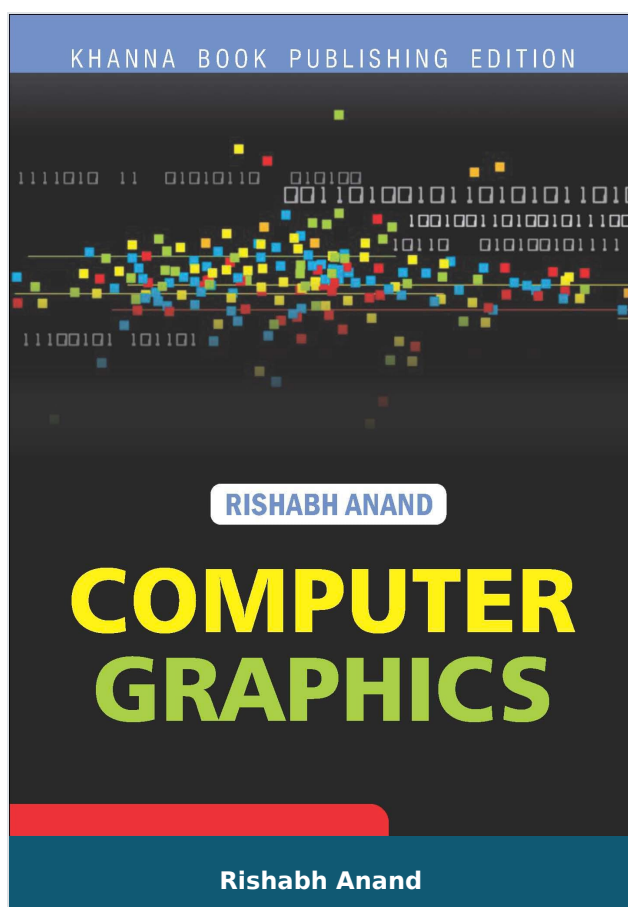




## Computer Graphics (A Practical Approach)

|                  |                                                                             |
|------------------|-----------------------------------------------------------------------------|
| Author :         | Rishabh Anand                                                               |
| ISBN 13 :        | 978-93-81068-96-0                                                           |
| ISBN 10 :        | 9381068968                                                                  |
| E-ISBN 13 :      | 978-93-81068-96-0                                                           |
| Edition :        | 1                                                                           |
| Pages :          | 488                                                                         |
| Type of book :   | Physical                                                                    |
| Year :           | 2013                                                                        |
| Language :       | English                                                                     |
| Publisher :      | Khanna Publishing House                                                     |
| M.R.P :          | Rs 350.00                                                                   |
| Categories :     | <a href="#">Computer Science Engineering,</a><br><a href="#">Book Store</a> |
| Condition Type : | New                                                                         |
| Country Origin : | India                                                                       |

## Product Description

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Discusses current computer graphics hardware and software systems techniques and applications. Explores algorithms for creating and manipulating graphics displays and techniques for implementation. Use of programming examples written in C to demonstrate the implementation and application of graphic algorithms. Detailed discussion of 2-D and 3-Dimensional concepts and techniques. A complete chapter dedicated to animation. Review questions are included at the end of each chapter. These exercises allow students additional practice with each of the topics covered in the book.

## Table Of Contents

---

- Basic Concepts In Computer Graphics
- Line, Circle & Character Generation
- Polygons
- Segments
- Transformation
- Windowing & Clipping
- D Viewing, Projections & Clipping
- Hidden Surfaces & Lines
- Light, Colour & Shading
- Curves & Fractals
- Interactive Graphics
- Graphical User Interface
- Graphics Kernel System
- Animation
- Appendix

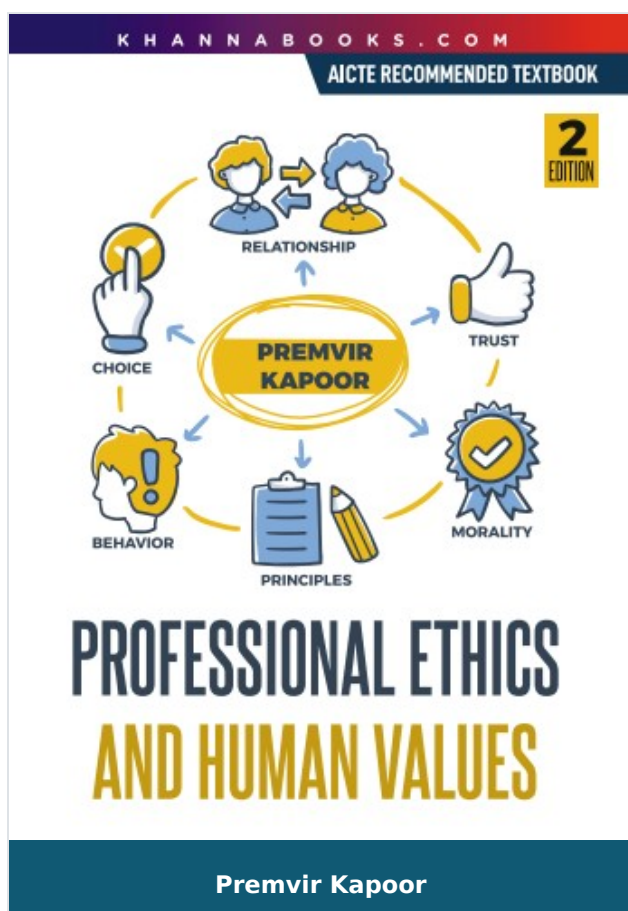
## Author

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### **Rishabh Anand**

Rishabh Anand received his Bachelor's degree B.E (Hons) in Electronics and Communication Engineering from Maharishi Dayanand University, Rohtak in 2006. The author is M.Tech. in Electronics and Communication Engineering from Veer Bahadur Singh Purvanchal University, Jaunpur in 2014, and MBA from Indian Institute of Management, Kozhikode in 2016. The Author is Program Diploma in Innovation Management from International Business Management Institute, Germany (Berlin) in 2020. The author has

contributed to research publications in refereed, cited International Conferences and Journals, and attended many conferences, workshops, FDPs, and seminars. Also, he is the reviewer member of IJSDR Journal. He is a prolific author with 34 Text and Reference books to his credit, for B. Tech. (ECE/CSE/IT), M.Tech. (ECE/CSE/IT), BCA, MCA, and other courses of different Universities of India and overseas. His areas of interest include Software Project Management, Cloud Computing, Deep Learning, Tensor Flow, Python, R Programming and Machine Learning. He is currently working in ITES industry as a Global Service Delivery Manager. He is Project Management Professional (PMP)®, ITIL® Foundation Certificate in IT Service Management, PRINCE2® Practitioner Certification - Project Management, ScrumMaster® (CSM®), Certified Six Sigma White Belt (CSSWB™), Lean Six Sigma White Belt Certified (LSSWBC™) and Certified Six Sigma Green Belt™ (CSSGB™). The author delivers lectures as Visiting Faculty (Assistant Professor) in the Global Institute of Technology and Management, Farrukh Nagar, Gurgaon.



## Professional Ethics and Human Values

**Author :** Premvir Kapoor

**ISBN 13 :** 978-93-55387-05-9

**ISBN 10 :** 9355387059

**E-ISBN 13 :** 978-93-55387-05-9

**Edition :** 2

**Pages :** 232

**Type of book :** Physical

**Year :** 2026

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 295.00

**Categories :** [UNIVERSITY RECOMMENDED,](#)  
[APPLIED SCIENCES &](#)  
[HUMANITIES, Book Store,](#)  
[APPLIED SCIENCES &](#)  
[HUMANITIES](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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The book explain the concept of Business Ethics and Human Values in proper Perspective and shall make the readers realise the important of value and ethics in business and provide them a framework to take ethical decisions by following a life of values a person develop certain fine qualities hope honesty, courage, confidence, maturity, helpfulness and achieve aspiration dream by using the right way of thinking and doing.

## Table Of Contents

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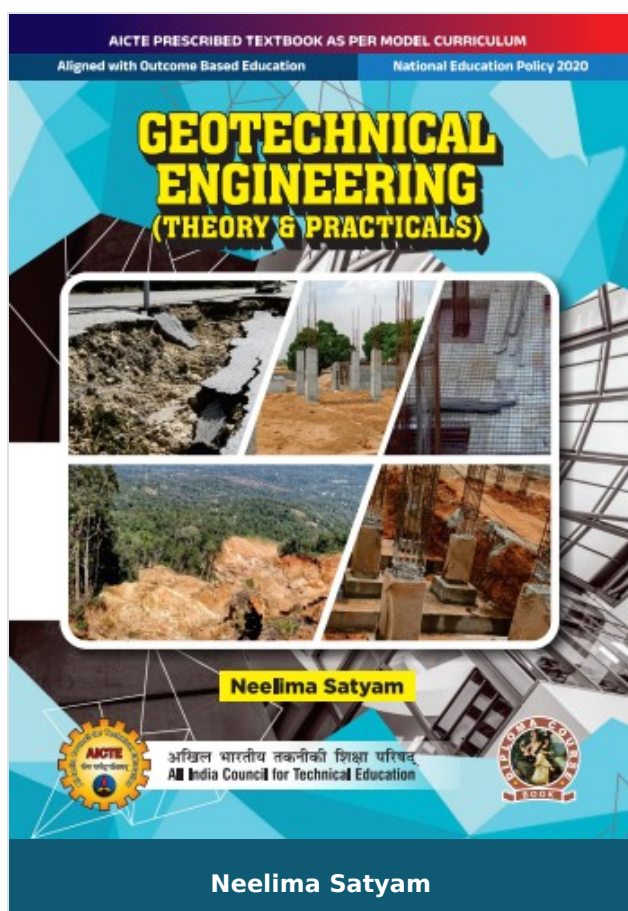
- Chapter-1: Human Values
- Chapter-2: Values in Management
- Chapter-3: Business Ethics
- Chapter-4: Professional Ethics
- Chapter-5: Environmental Degradation and Control
- Chapter-6: Science of Living (Jeevan Vigyan)
- Chapter-7: Value Education
- Chapter-8: Personality and Stress Management
- Chapter-9: Review Questions

## Author

---

### **Premvir Kapoor**

Dr. Premvir Kapoor BBM(BHU), MBA(Podar Institute of Management), LLB Delhi, Ph.D(Meerut University), Diploma in Training and Development, ISTD New Delhi, Diploma in Corporate Laws and Secretarial Practice(Indian Law institute New Delhi). He has worked s Director in Sri Ram Institute of Management and IIMT Institute of Management, Greater Noida and Professor of Human Resource Management at IMS Ghaziabad and Lingaya University Faridabad. He has been associated with some of the leading Institutes of Company Secretaries of India, Institute of Marketing management, Western U.P Productional Council. He is a member of Indian Law Institute, New Delhi. He has been visiting faculty at various prestigious business schools.



## Geotechnical Engineering (Theory & Practicals)

|                         |                                                                                          |
|-------------------------|------------------------------------------------------------------------------------------|
| <b>Author :</b>         | Neelima Satyam                                                                           |
| <b>ISBN 13 :</b>        | 978-93-55389-60-2                                                                        |
| <b>ISBN 10 :</b>        | 9355389604                                                                               |
| <b>E-ISBN 13 :</b>      | 978-93-55389-60-2                                                                        |
| <b>Edition :</b>        | First                                                                                    |
| <b>Pages :</b>          | 132                                                                                      |
| <b>Type of book :</b>   | Physical                                                                                 |
| <b>Year :</b>           | 2026                                                                                     |
| <b>Language :</b>       | English                                                                                  |
| <b>Publisher :</b>      | Khanna Publishing House                                                                  |
| <b>M.R.P :</b>          | Rs 248.00                                                                                |
| <b>Categories :</b>     | <a href="#">AICTE Prescribed Textbooks,</a><br><a href="#">English Books, Book Store</a> |
| <b>Condition Type :</b> | New                                                                                      |
| <b>Country Origin :</b> | India                                                                                    |

**Khanna Publishing House**

4C/4344, Ansari Road, Daryaganj, New Delhi-110002

Email: [contact@khannabooks.com](mailto:contact@khannabooks.com) | Tel: 011-2324 44 47 - 48 | Mobile: +91-99109 09320



## Product Description

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### Geotechnical Engineering (Theory & Practicals)

This book introduces the fundamentals of Geotechnical Engineering to the students. It covers different applications of soil in the construction industry, with insights to practical application. The book equips the students to deal with real world problems related to Geotechnical Engineering. The main content of this book is aligned with the model curriculum of AICTE followed by the concept of outcome-based education as per the National Education Policy (NEP) 2020.

Salient features:

- Content of the book aligned with the mapping course outcomes, programs and Units Outcomes.
- In the beginning of each unit learning outcomes are listed to make the student understand what is expected out of him/her after completing that unit.
- Book provides lots of recent information, interesting facts, QR code for E-resources, QR code for use of ICT, projects, group discussion etc.
- Student and teacher centric subject materials included in book with balanced and chronological manner.
- Figures, tables, and software screen shots are inserted to improve clarity of the topics.
- Apart from essential information a 'know more' section is also provided in each unit to extend the learning beyond syllabus.
- Short questions, objective questions and long answer exercises are given for practice of students after every chapter.
- Solved and unsolved problems including numerical examples are solved with systematic steps

## Table Of Contents

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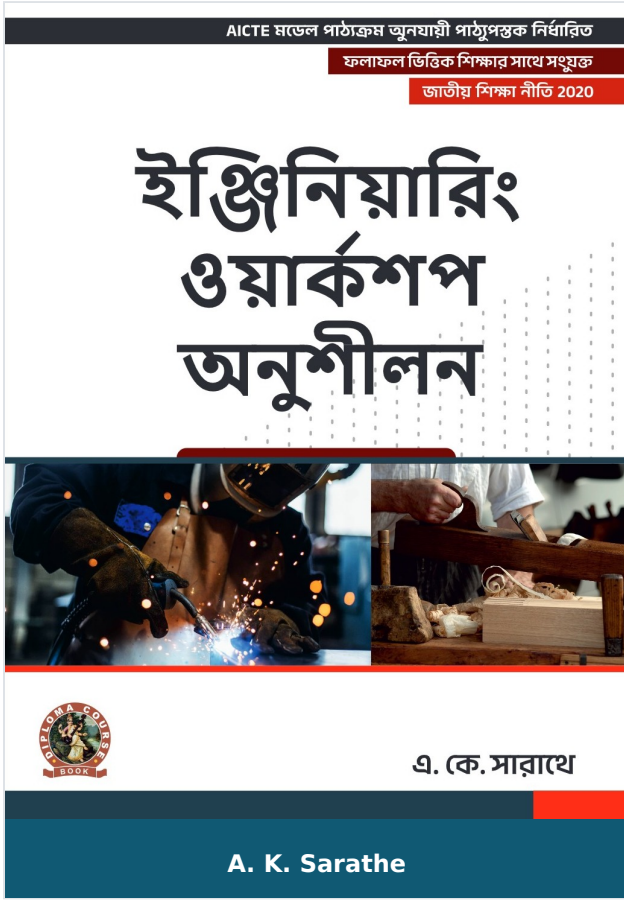
- Foreword
- Acknowledgement
- Preface
- Outcome Based Education
- Course Outcomes
- Guidelines for Teachers
- Guidelines for Students
- Abbreviations and Symbols
- List of Figures
- List of Tables
- Overview of Geology and Geotechnical Engineering
- Physical and Index Properties of Soil.
- Permeability and Shear Strength of Soil.
- Bearing Capacity of Soil
- Compaction and Stabilization of Soil
- Appendices
- References for Further Learning
- CO and PO Attainment Table
- Index

## Author

---

**Neelima Satyam**

Dr. Neelima Satyam Professor, Indian Institute of Technology, Indore, Indore (M.P.), India



## Engineering Workshop Practice

**Author :** A. K. Sarathe

**ISBN 13 :** 978-93-55381-37-8

**ISBN 10 :** 9355381379

**E-ISBN 13 :** 978-93-55381-37-8

**Edition :** 1

**Pages :** 176

**Type of book :** Physical

**Year :** 2025

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 295.00

**Categories :** [AICTE Prescribed Textbooks,](#)  
[Bengali Books, Book Store,](#)  
[Ebooks](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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“ Engineering Workshop Practice Manual” is a common paper for the first year Diploma course in Engineering & Technology. Syllabus of this book is strictly aligned as per model curriculum of AICTE and academic content is amalgamated with the concept of outcome based education.

Engineering Workshop Practice manual covers five units- First unit deals with the carpentry, second unit is about fitting , third unit focuses on welding, fourth units discusses about sheet metal working and the fifth unit deals with electrical house wiring . The manual comprises of total seventeen workshop practical from P1 to P17 and the same are arranged in hierarchical manner from simple to complex so that students should not only focus on completing the practical and getting the marks/ grades but will also be motivated to create useful products incorporating their creative and critical thinking as well.

Some salient features of the book:

1. Content of the manual aligned with the mapping of Course Outcomes, Programs Outcomes and practical outcomes.
2. Relevant theory has been included at the beginning of each practical.
3. The manual has been developed to ensure alignment with the Outcome Based Education philosophy and consisting of total seventeen workshop practical.
4. Unit wise practical are arranged in hierarchical manner from simple to complex.
5. Manual provides recent information and QR Code for E-resources etc.
6. Figures, photographs and table are inserted to improve clarity of the content.

## Table Of Contents

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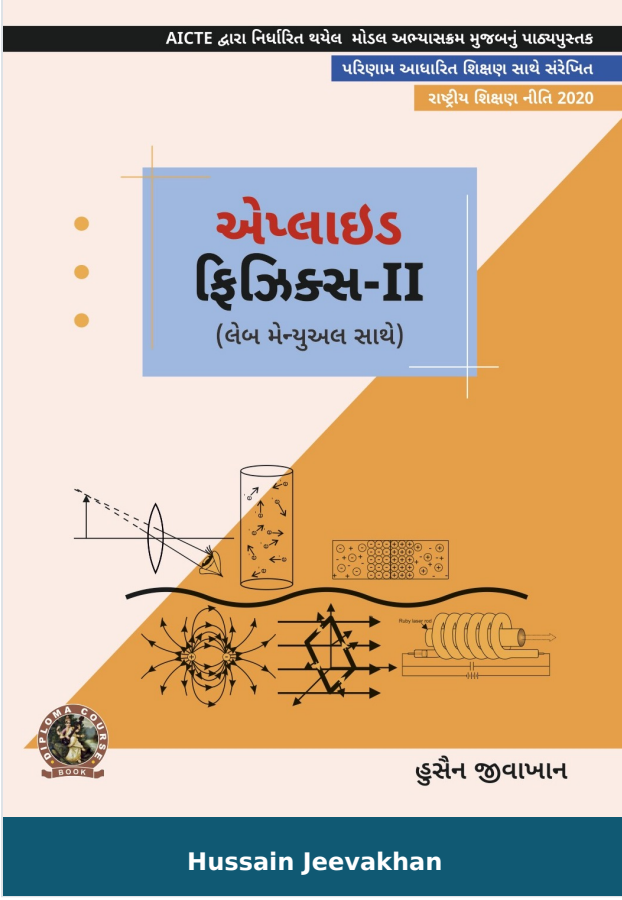
- Foreword,
- Acknowledgement,
- Preface,
- Outcome Based Educations,
- Course Outcomes,
- Abbreviations and Symbols,
- List of Figures,
- List of tables Guidelines for Teachers,
- Guidelines for Students
- Carpentry.
- Fitting.
- Welding Tools and Equipment.
- Sheet Metal Working.
- Electrical House wiring.
- Index

## Author

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**A. K. Sarathe**

A. K. Sarathe



## Applied Physics-II (with Lab Manual)

**Author :** Hussain Jeevakhan

**ISBN 13 :** 978-93-55380-51-7

**ISBN 10 :** 9355380518

**E-ISBN 13 :** 978-93-55380-51-7

**Edition :** First

**Pages :** 272

**Type of book :** Physical

**Year :** 2023

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 395.00

**Categories :** [AICTE Prescribed Textbooks,](#)  
[Gujarati Books, Book Store,](#)  
[Ebooks](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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“Applied Physics-II” is a basic science course in the first year of the Diploma program in Engineering & Technology. Contents of this book are stringently aligned as per model curriculum of AICTE and incorporated with the concepts of outcomes-based education (OBE). Book covers seven topics- Wave motion, Optics, Electrostatics, Current electricity, Electromagnetism, semiconductor physics and Modern physics. Each topic and its subtopics are written from the perspective of a student’s learning and in accord with the NEP 2020 guidelines. Every unit comprises a set of activities and exercise at the end to assist the student’s learning.

Some salient features of the book:

1. Unit Outcomes of each unit are mapped with Course Outcomes and Programs outcomes.
2. Book Provides relevant interesting facts, QR Code for E-resources and use of ICT and suggested micro projects activities in each unit.
3. Content presented in book in chronological way.
4. Figures, tables and equations are given to improve clarity of the topics.
5. Solved examples are given with systematic steps.
6. MCQ’s, short and long answer questions and unsolved problems of understanding and above levels (Bloom’s Taxonomy) are given for learning reinforcement of students and as per OBE.

## Table Of Contents

---

- Foreword,
- Acknowledgement,
- Preface,
- Outcome Based Educations,
- Course Outcomes,
- Abbreviations and Symbols,
- List of Figures,
- Guidelines for Teachers,
- Guidelines for Students
- Wave Motion and its applications
- Optics
- Electrostatics
- Current Electricity
- Electromagnetism
- Semiconductor physics
- Modern physics
- Index

## Author

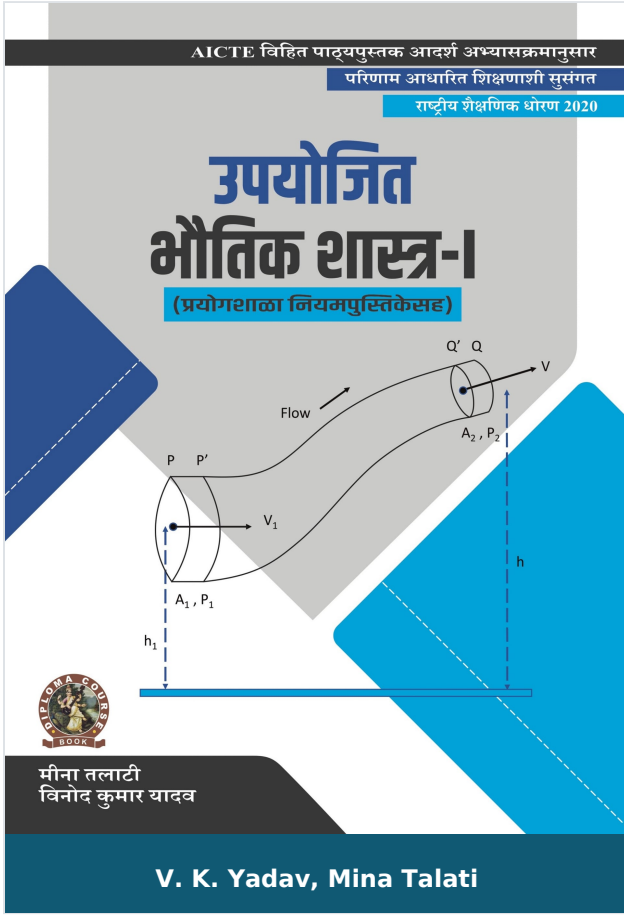
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### Hussain Jeevakhan

Hussain Jeevakhan-789391505578(DIP126EN) “Applied Physics-II” is a basic science course in the first year of the Diploma program in Engineering & Technology. Contents of this book are stringently aligned as per model curriculum of AICTE and incorporated with the concepts of outcomes-based education(OBE). Book covers seven topics- Wave



motion, Optics, Electrostatics, Current electricity, Electromagnetism, semiconductor physics and Modern physics. Each topic and its subtopics are written from the perspective of a student's learning and in accord with the NEP 2020 guidelines. Every unit comprises a set of activities and exercise at the end to assist the student's learning. Some salient features of the book: | Unit Outcomes of each unit are mapped with Course Outcomes and Programs Outcomes. | Book Provides relevant interesting facts, QR Code for E-resources and use of ICT and suggested micro projects activities in each unit. | Content presented in book in chronological way. | Figures, tables and equations are given to improve clarity of the topics. | Solved examples are given with systematic steps. | MCQ's, short and long answer questions and unsolved problems of understanding and above levels (Bloom's Taxonomy) are given for learning reinforcement of students and as per OBE.



## Applied Physics-I (with Lab Manual)

**Author :** V. K. Yadav, Mina Talati

**ISBN 13 :** 978-93-55380-46-3

**ISBN 10 :** 9355380461

**E-ISBN 13 :** 978-93-55380-46-3

**Edition :** First

**Pages :** 224

**Type of book :** Physical

**Year :** 2025

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 395.00

**Categories :** [AICTE Prescribed Textbooks,](#)  
[Marathi Books, Book Store,](#)  
[Ebooks](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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“Applied Physic-I” is a compulsory paper for the first year Diploma course in Engineering & Technology. Syllabus of this books is strictly aligned as per model curriculum of AICTE, and academic content is amalgamated with the concepts of outcome-based education.

Book covers six topics- Physical World, Units and Measurements; Force and Motion; Work, Power and Energy; Rotational Motion; Properties of Matter; Heat and Thermometry. Each topic is written in easy and lucid manner. Every chapter contains a set of exercise at the end of each unit to test the student’s comprehension.

Some salient features of the book:

1. Content of the book is aligned with the mapping of Course Outcome, Programs Outcomes and Unit Outcomes.
2. Book provides lots of interested facts, QR Code for E-resources, QR Code for use of ICT etc.
3. Students and teacher centric subject materials are included in book with balanced and chronological manner.
4. Figures and tables are inserted to improve clarity of the topics.
5. Short questions, objective questions and long answer exercises of different difficulty levels are given for practice after every chapter.
6. Solved numerical examples are provided with systematic steps in each chapter followed by numerical exercises with hints.

## Table Of Contents

---

- Physical World, Units and Measurements
- Force and Motion
- Work, Power and energy
- Rotational Motion
- Properties of Matter
- heat and Thermometry
- Annexes
- Appendices
- Index

## Author

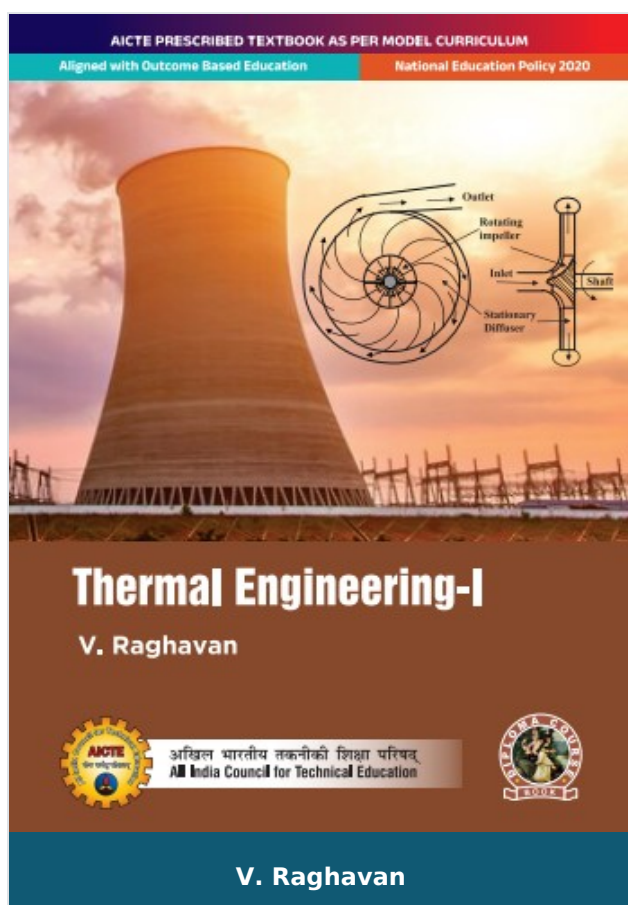
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**V. K. Yadav**

V. K. Yadav

**Mina Talati**

Mina Talati



## Thermal Engineering- I

**Author :** V. Raghavan

**ISBN 13 :** 978-93-55389-01-5

**ISBN 10 :** 9355389019

**E-ISBN 13 :** 978-93-55389-01-5

**Edition :** First

**Pages :** 144

**Type of book :** Physical

**Year :** 2026

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 286.00

**Categories :** [AICTE Prescribed Textbooks,](#)  
[English Books, Book Store](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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### Thermal Engineering- I

This book introduces various energy sources; fossil and renewable fuels, their properties, followed by other non-conventional sources such as nuclear and fuel cells. It discusses the types of heat engines; diesel engine, petrol engine, their working principle, components and standard thermodynamic cycles. The book provides insights of various system and IC engines such as fuel injection system, ignition system, lubricating system and also briefly covers governing of IC engines. Further this book provides basic insights of the important parameters to evaluate the performance of I.C. engines. Finally, useful discussions on the fundamentals of air compressors and their types, vapour compression refrigeration system, types of refrigerants, types of air conditioning, and seasonal air conditioning. This book also presents the method to conduct experiments for measuring Important properties used in the analysis.

Salient features:

- Content of the book aligned with the mapping course outcomes, programs and Units Outcomes.
- In the beginning of each unit learning outcomes are listed to make the student understand what is expected out of him/her after completing that unit.
- Book provides lots of recent information, interesting facts, QR code for E-resources, QR code for use of ICT, projects, group discussion etc.
- Student and teacher centric subject materials included in book with balanced and chronological manner.
- Figures, tables, and software screen shots are inserted to improve clarity of the topics.

- Apart from essential information a 'know more' section is also provided in each unit to extend the learning beyond syllabus.
- Short questions, objective questions and long answer exercises are given for practice of students after every chapter.
- Solved and unsolved problems including numerical examples are solved with systematic steps.

## Table Of Contents

---

- Foreword
- Acknowledgement
- Preface
- Outcome Based Education
- Course Outcomes
- Guidelines for Teachers
- Guidelines for Students
- Abbreviations and Symbols
- List of Figures
- List of Tables
- Sources of Energy.
- Internal Combustion Engines.
- C. Engine Systems.
- Performance of I.C. Engines.
- Air Compressors, Refrigeration & Air Conditioning
- CO and PO Attainment Table
- Index

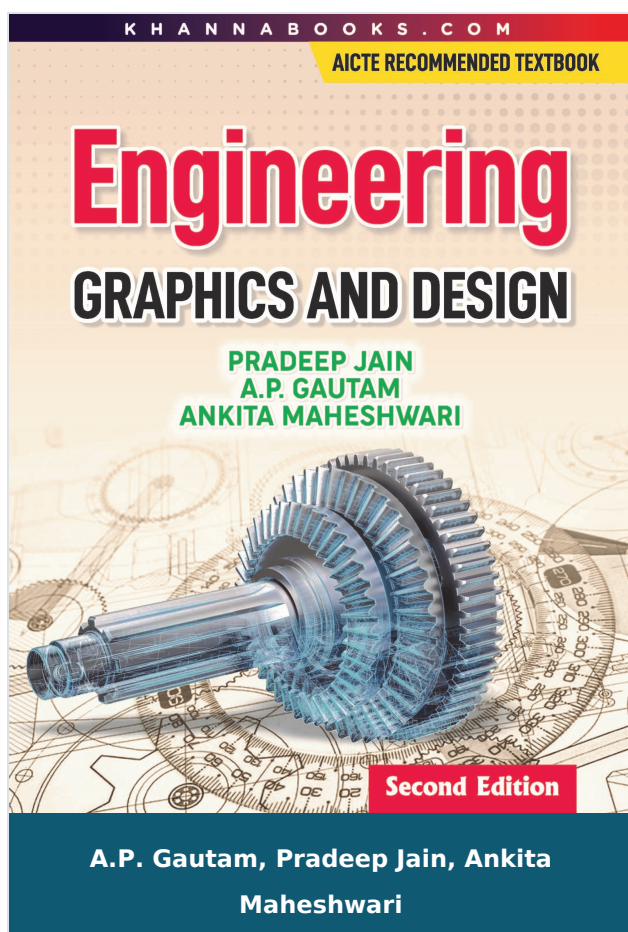
## Author

---

**V. Raghavan**

Dr. V. Raghavan





## Engineering Graphics and Design

**Author :** A.P. Gautam, Pradeep Jain, Ankita Maheshwari

**ISBN 13 :** 978-93-86173-47-8

**ISBN 10 :** 9386173476

**E-ISBN 13 :** 978-93-86173-47-8

**Edition :** Second

**Pages :** 284

**Type of book :** Physical

**Year :** 2024

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 499.00

**Categories :** [Civil Engineering, UNIVERSITY RECOMMENDED, Civil Engineering, Book Store, Best Sellers](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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This book covers complete syllabus of Engineering Graphics and Design along with AUTOCAD catering requirements of B.Tech. in Engineering

The book is in easy to understand, simple English.

It provides step-by-step solutions to problems along with suitable example and proper drawings. Using AutoCAD and Solid Work. All chapter make learning easy with unique features such as Summary, Solved examples and Practice Problems.

Chapters have been organized to present data in concise format with suitable tables, diagrams, drawings and illustration.

## Table Of Contents

---

- Chapter-1: Introduction to Engineering Drawing
- Chapter-2: Projections
- Chapter-3: Auxiliary Planes and Views and Projections
- Chapter-4: Sectional Views
- Chapter-5: Isometric Projections
- Chapter-6: Overview of Computer Aided Design
- Chapter-7: Drawing Using AUTOCAD
- Chapter-8: Modifying Using AUTOCAD
- Chapter-9: Customisation and Productive Tools
- Chapter-10: Dimensioning, Annotations Layering
- Chapter-11: Solid Modelling
- Exercise
- Summary

## Author

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### A.P. Gautam

A.P. Gautam AP Gautam has more than five year of experience in teaching and industry. He is also providing solutions in engineering design. Presently he is working in HI Tech Institute of Engineering Technology.

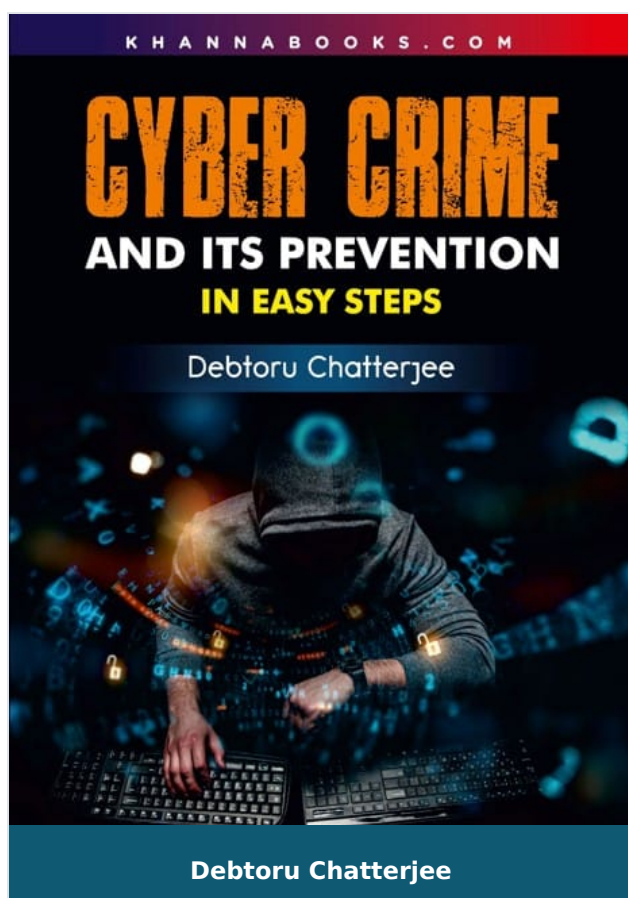
### Pradeep Jain

Pradeep Jain has 15 years of experience in teaching and industry in CAD/CAM. presently he is working as an associate professor in the Department of Mechanical Engineering, Ajay Kumar Garg Engineering College, Ghaziabad. He is providing training and

consultancy in CAD/ CAM field.

**Ankita Maheshwari**

Ankita Maheshwari



## Cyber Crime and its Prevention in Easy Steps

**Author :** Debtoru Chatterjee

**ISBN 13 :** 978-93-55380-74-6

**ISBN 10 :** 9355380747

**E-ISBN 13 :** 978-93-55380-74-6

**Edition :** First

**Pages :** 240

**Type of book :** Physical

**Year :** 2023

**Language :** English

**Publisher :** Khanna Publishing House

**M.R.P :** Rs 335.00

**Categories :** [Emerging Technologies, Book Store, Best Sellers](#)

**Condition Type :** New

**Country Origin :** India

## Product Description

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This book has been divided into two parts. The learning outcomes from each are as follows:

### PART -1

The reader will gain awareness of how fraudsters:

- acquire one-time passwords via social engineering to commit OTP- based crimes. - exploit vulnerabilities to create false ATMs. - take advantage of poor over-sight mechanisms to remain undetected. - exploit air gaps to manipulate data in transit for fraud. - mislink accounts in a cross-institutional content to syphon off funds. - launder stolen proceeds. - take advantage of default configurations to gain unauthorized network privileges and how to devise counter-measures to deter such frauds.

### PART -2

The Reader will gain awareness of how:

- hackers break into android smartphones to steal OTP and other confidential information - encrypted information to and from your smartphone or computer can be intercepted - the computer can be hacked with or without social-engineering - websites are scanned for vulnerabilities and exploited - enemy computers are targeted in cyber wars - Security Operations Centers function and tactical and policy measures to counter such threats.

## Table Of Contents

---

- PART-I
- Introduction
- Hijacking
- the One-Time Password
- Confusing
- the Watchdog
- Mismatching
- of Customer Accounts
- Closing
- Air- Gaps
- Two-Factor
- Authentication of Micro ATM Devices
- Enforcing
- Accountability at choke-points
- Electronic Money
- Laundering
- Hardening
- Default Configurations
- Fraud
- in the Call Centre
- PART-II
- Man
- in the middle attacks on Banking Devices

- Attack
- on Android Customer Phones
- Hacking
- Windows 10 Personal Computers
- The
- Anatomy of Cyber War
- Inside
- a Security Operations Centre
- Towards
- a National Cyber Security Policy
- Appendix-1
- Appendix-2

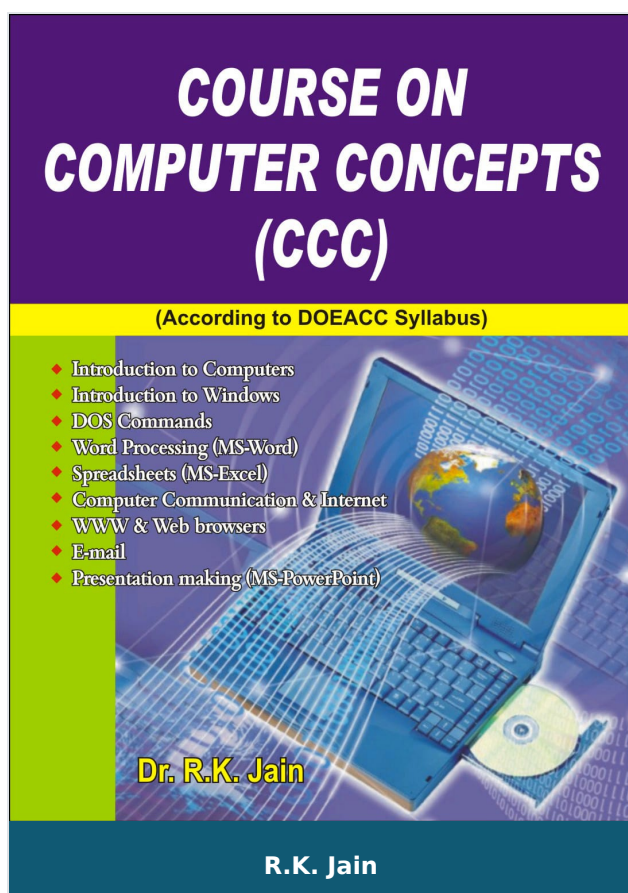
## Author

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### Debtoru Chatterjee

Debtoru Chatterjee, an Indian Postal Service Officer (1994 batch), has served 11 years in a central police organization, including as an Inspector General, besides a five-year stint as an army Colonel. An honor graduate from Presidency College Calcutta, he holds and M.Sc. (Distinction) in Cyber Forensics and Information Security from the University of Madras; an MBA (IT Systems) (Distinction) from ICFAI; and a Master in Business Laws from National Law School, Bangalore. A keen student of Kali Linux and Python, he has also authored a companion book "Cyber-Crime and its Prevention in Easy Steps".





## Course on Computer Concepts (CCC)

|                         |                                                                                 |
|-------------------------|---------------------------------------------------------------------------------|
| <b>Author :</b>         | R.K. Jain                                                                       |
| <b>ISBN 13 :</b>        | 978-93-80016-84-9                                                               |
| <b>ISBN 10 :</b>        | 9380016840                                                                      |
| <b>E-ISBN 13 :</b>      | 978-93-80016-84-9                                                               |
| <b>Edition :</b>        | 1                                                                               |
| <b>Pages :</b>          | 248                                                                             |
| <b>Type of book :</b>   | Physical                                                                        |
| <b>Year :</b>           | 2015                                                                            |
| <b>Language :</b>       | English                                                                         |
| <b>Publisher :</b>      | Khanna Publishing House                                                         |
| <b>M.R.P :</b>          | Rs 250.00                                                                       |
| <b>Categories :</b>     | <a href="#">NIELIT / DOEACC Books, Computer Science Engineering, Book Store</a> |
| <b>Condition Type :</b> | New                                                                             |
| <b>Country Origin :</b> | India                                                                           |

## Product Description

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This book is prepared on the syllabus issued by the department of electronics (DOE) and under the scheme of all India council for technical education (AICTE), department of information technology (DIT), and ministry of communication and information technology (MICT), Government of India. The book is divided into the nine chapters and each chapter strictly covers the topics as per the syllabus defined by DOEACC society. Each topic in the chapter is properly explained with the help of computer snap shots, wherever necessary. At the end of each chapter, summary of the chapter is provided for quick review of it. All the chapters are covered with large no. of questions as per the guidelines of DOE. large no. of objective type questions are also provided with the answers to them. Not limited to this, proper care has been taken to write the chapters in simple English and step-by-step approach is used for the easy and fast understanding purpose.

## Table Of Contents

---

- Introduction to Computers
- Introduction to GUI based Operating Systems
- Introduction to Windows 7
- Elements of Word Processing
- Spreadsheet
- Computer Communication and Internet
- WWW and Web Browsers
- Combination and Collaboration
- Making Small Presentations
- Index

## Author

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### **R.K. Jain**

Dr. R.K. Jain studied at IIT Powai and submitted his thesis for Ph.D at IIT Delhi. He has held various important posts in the past. At present he is advisor to various universities on setting up of a computer department and setting up of the syllabus for the same. With his knowledge of the various computer topics, he is an ideal choice for writing these kinds of books.