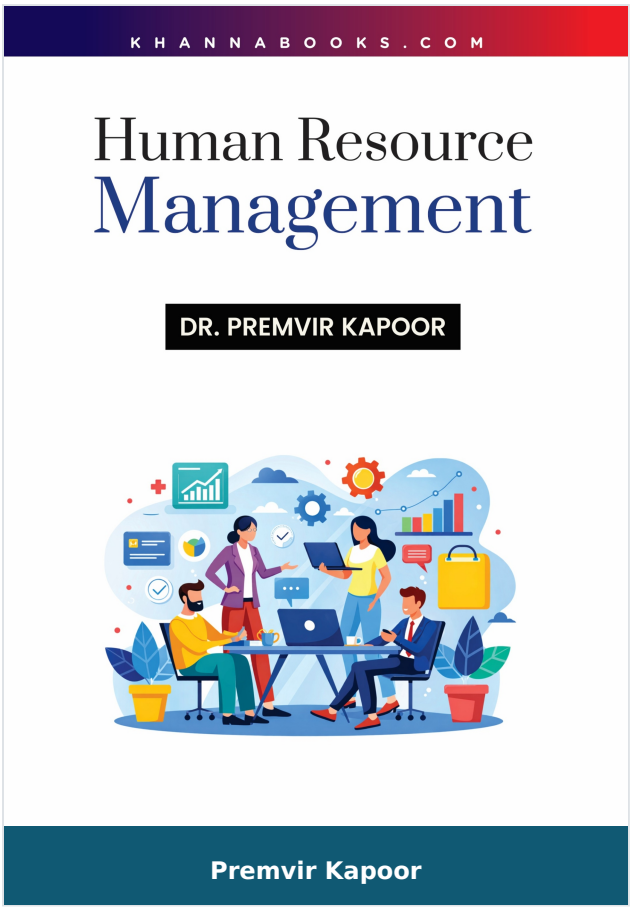

Human Resource Management

Author :	Premvir Kapoor
ISBN 13 :	978-93-55386-84-7
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E-ISBN 13 :	978-93-55386-84-7
Edition :	First
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Khanna Publishing House
4C/4344, Ansari Road, Daryaganj, New Delhi-110002
Email: contact@khannabooks.com | Tel: 011-2324 44 47 - 48 | Mobile: +91-99109 09320

Product Description

Human Resource Management

Human resource management by Dr. Premvir Kapoor is a comprehensive and forward-looking guide designed to navigate the complexities of managing people in a rapidly evolving global economy. Recognizing that human capital is an organization’s most vital and appreciating asset, the book shifts the focus from traditional, rule-bound personnel management to a modern, humanitarian, and strategic approach. It explores how socioeconomic, technological, and political shifts – such as globalization and the rise of WTO—demand innovative mechanisms for developing employee skills and competencies.

Specifically tailored for students for students of BBA, MBA, and M. Com, the text presents complex concepts in a simple, compact, and easily understandable manner. It bridges the gap between academic theory and professional practice by covering essential topics like job analysis, recruitment, performance appraisal, and the emerging field of human resource Accounting. Whether you are a student preparing for professional examinations or a manager seeking to improve organizational effectiveness through a motivated workforce, this book provides the necessary tools to transform human potential into a source of sustainable competitive advantage.

Salient Features:

- **Strategic Capital Focus**: the text treats human resources as a form of capital and a primary investment, emphasizing that while other resources depreciate, human value appreciates through experience.
- **Comprehensive functional coverage**: it provides an in-depth look at the entire HRM lifecycle, including meticulous processes for manpower planning, recruitment, selection, and induction.

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- **Scientific job Analysis**: The book details systematic methods for job description and specification, utilizing both quantitative and non-quantitative techniques to define roles and responsibilities accurately.
- **Advanced performance metrics**: Readers are introduced to sophisticated evaluation tools such as the balanced scorecard and HR scorecard to link people management directly to business performance.
- **Human Resource Accounting**: It explores modern valuation methods and models, like the lev and schwarts model, to measure the economic value of human resources within financial statements.
- **Organizational Development Insights**: The content emphasizes building an enabling culture through OD interventions, team development, and the use of change agents to faster innovation.
- **Analytical Research tools**: Dedicatied sections on personal research and auditing provide methodologies for evaluating HR effectiveness and ensuring compliance with statutory provisions.
- **Practical Learning Aids**: Each chapter is supported by learning objectives, summaries, and a detailed glossary of key terms to reinforce conceptual clarity and academic retention.

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- Human Resource Accounting
- Auditing and Accounting
- Key Terms
- Questions for Review
- Biblography

Author

Premvir Kapoor

Dr. Premvir Kapoor BBM(BHU), MBA(Podar Institute of Management), LLB Delhi, Ph.D(Meerut University), Diploma in Training and Development, ISTD New Delhi, Diploma in Corporate Laws and Secretarial Practice(Indian Law institute New Delhi). He has worked s Director in Sri Ram Institute of Management and IIMT Institute of Management, Greater Noida and Professor of Human Resource Management at IMS Ghaziabad and

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Lingaya University Faridabad. He has been associated with some of the leading Institutes of Company Secretaries of India, Institute of Marketing management, Western U.P Productional Council. He is a member of Indian Law Institute, New Delhi. He has been visiting faculty at various prestigious business schools.

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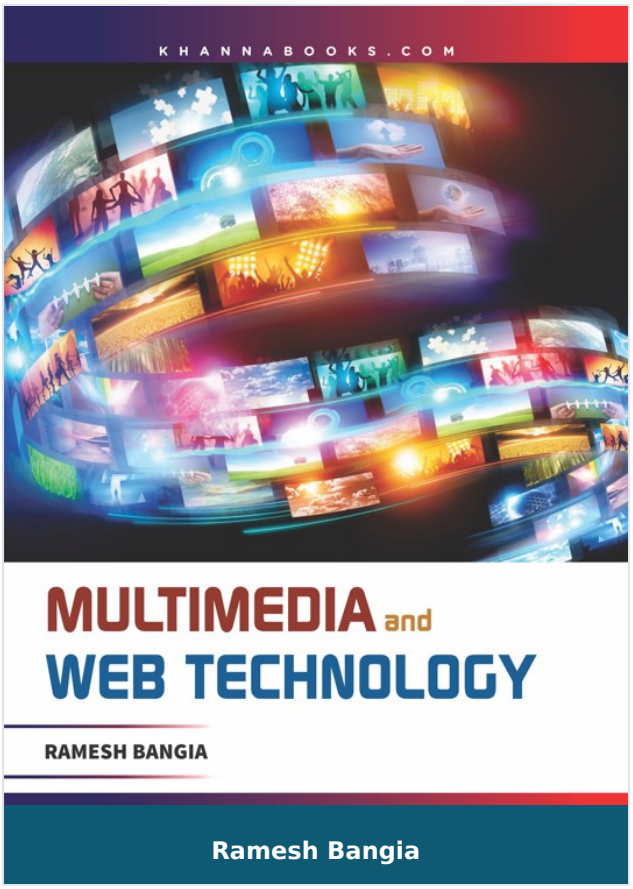

Multimedia & Web Technology

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Product Description

Learning of a software in both easy and difficult. It depends upon what level you are planning to learn. If you are learning only for the working use, then it is very easy. But when you try to go deep into it, then you realise how difficult it is to master it. Internet is such a vast subject that it will take a lot of time to understand it fully. The book has been written in mind to make you aware of the options available and how they can be used. It is like telling the child about the step and stairs. You are the one who is to climb the stair. This book will just guide you how to use the stairs. Suggestion's for Improvement of the book are indeed welcome.

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- ASP.Net Reference
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Author

Ramesh Bangia

Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle Ease and African countries.

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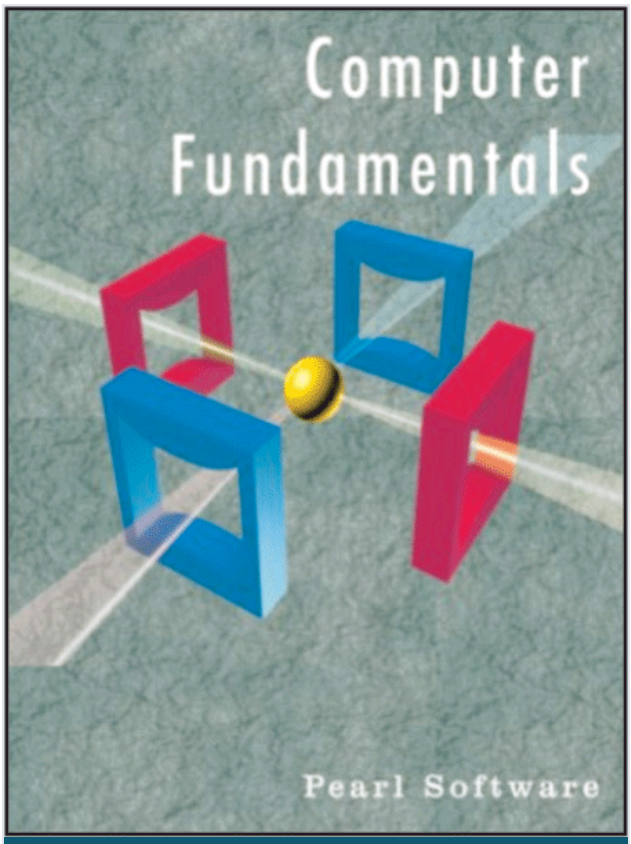

Pearl Software

Computer Fundamentals

Author :	Pearl Software
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Edition :	First
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- Memory Organization
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- More on Operating Systems
- Local Area Networks
- Information Technology
- An Overview
- System Analysis and Design
- Application and Program Development Strategy
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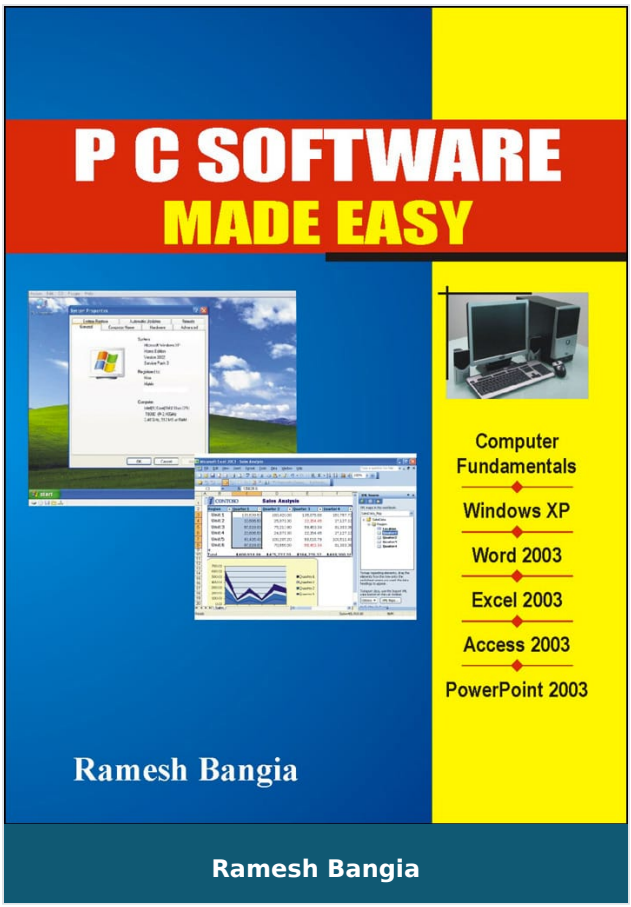

PC Software Made Easy

Author :	Ramesh Bangia
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Country Origin :	India

Product Description

Learning of a software is both easy and difficult. It depends upon what level you planning to learn. If you are learning only for the working use, then it is very easy. But, when you try to go deep into it, then you realise how difficult it is to master it. This has been written to keep in mind both the aspects, Beginner's as well as professionals would find something worth reading in this: There are basically 9 chapters. each chapter ends with a revision with what has been told in the section and it follows up with the questions related to it. The questions are also divided into 3 categories to test the knowledge of the readers.

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- Fundamentals of Computers
- Input Output Devices
- Windows XP
- Word 2003
- Excel 2003
- Access 2003
- PowerPoint 2003
- Microsoft Frontpage 2003
- Internet and E-mail
- Revision and Questions

Author

Ramesh Bangia

Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle Ease and African countries.

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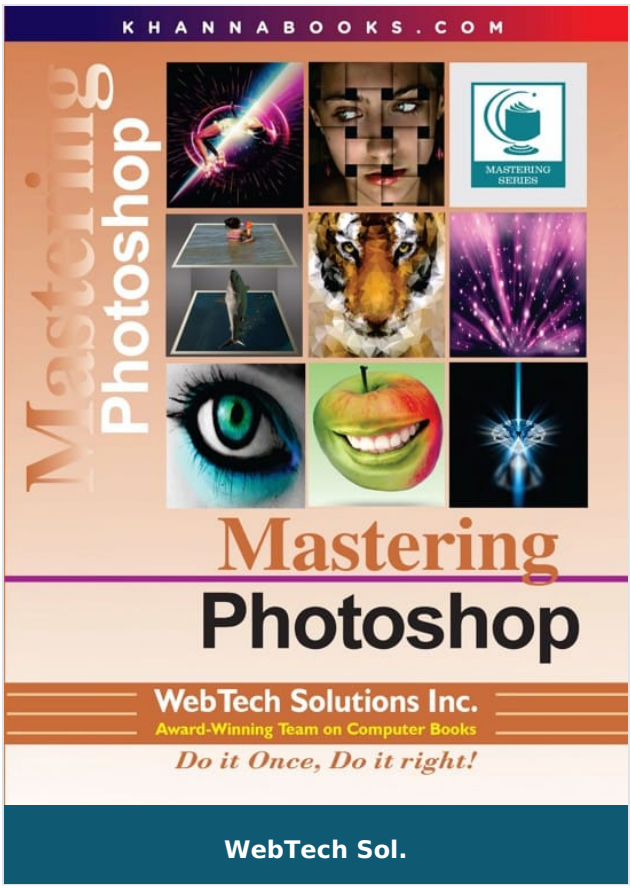

Mastering Photoshop

Author :	WebTech Sol.
ISBN 13 :	978-93-82609-62-9
ISBN 10 :	9382609628
E-ISBN 13 :	978-93-82609-62-9
Edition :	First
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Categories :	Book Store, Mastering Series, ADVANCE COMPUTER BOOKS
Condition Type :	New
Country Origin :	India

Product Description

BY way of this book, mastering Photoshop has become faster and easier as all the relevant information and step-by step approach has been followed in simple plain English. It is designed very systemically and logically. The basic concepts have been taught in depth with lots of examples and screen shots. A large number of unsolved as well as solved exercises have been included for the benefit of the readers.

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- Photoshop and Digital Video
- File Formats
- 3D Tools and Applications
- Blending Modes
- Keyboard Shortcuts of Photoshop

Author

WebTech Sol.

WebTech Sol. WebTech Solutions Inc. is one of the pioneers of the technology industry. Webtech Solution Inc. is a leading IT development company bringing the latest technologies in a short span of time. Its professional research team aims to deliver the latest information on the best ways to analyze, develop, test, debug and tune best development skills including technical coding and theoretical concepts of IT. Its main aim is committed to excellence: excellence in its range and quality of publishing; excellence in dedication to its authors and excellence in the service it provides to the readers.

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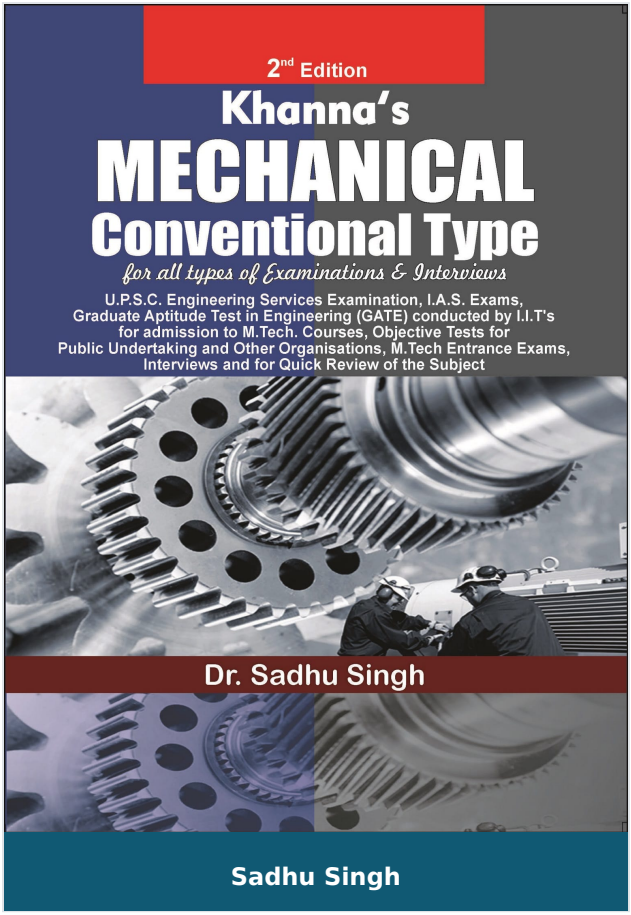

Khanna's Mechanical Conventional Type

Author :	Sadhu Singh
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Khanna's Mechanical Conventional Type for all types of Examinations & Interviews U.P.S.C. Engineering Services Examination, I.A.S. Exams, Graduate Aptitude test in engineering (GATE) conducted by I.I.T's for admission to M. Tech. courses, objective tests for public undertaking and other organizations, M. Tech entrance exams, Interviews and for quick review of the subject.

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Dr. Sadhu Singh is a retired professor of Mechanical Engineering of Govind Ballabh Pant university of Agriculture & Technology, Pantnagar. He graduated in Mechanical Engineering with Hons, from Punjab University, Chandigarh, M.Sc. (Mechanical Design & Production Engineering) and Ph.D. from Kurukshetra University, Kurukshetra. His teaching experience spans 15 years at Regional Engineering College (now NIT), Kurukshetra and 19 years at Pantnagar University. He has been Professor & Head, Mechanical Engineering Departmentand Dean, Faculty of Engineering & Technology at Pantnagar. He has been Director (Colleges). Punjab Technical University, Jalandhar.

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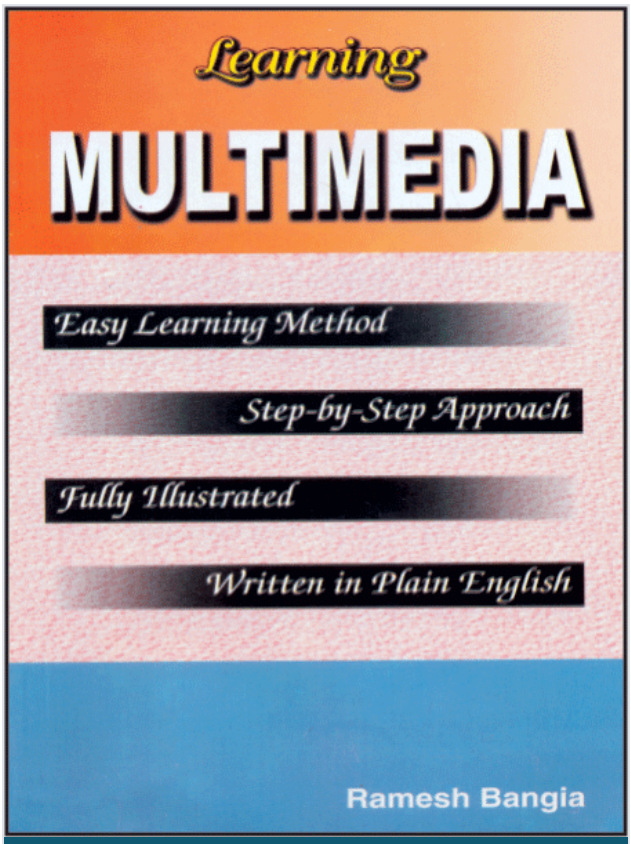

Ramesh Bangia

Learning Multimedia

Author :	Ramesh Bangia
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- Finalizing the projects
- Questions.

Author

Ramesh Bangia

Ramesh Bangia, has been writing computer books on various topics. He has written books for Schools. Training Institutes, Technical Universities, Distance Education Programs, Colleges and General. His tally of books exceeds 500 in number. Trained both in India and Abroad and having studied at IIT Delhi, he becomes automatic choice for most of the publishers in India. Though based in Delhi, his books are popular all over India and are even exported to Middle Ease and African countries.

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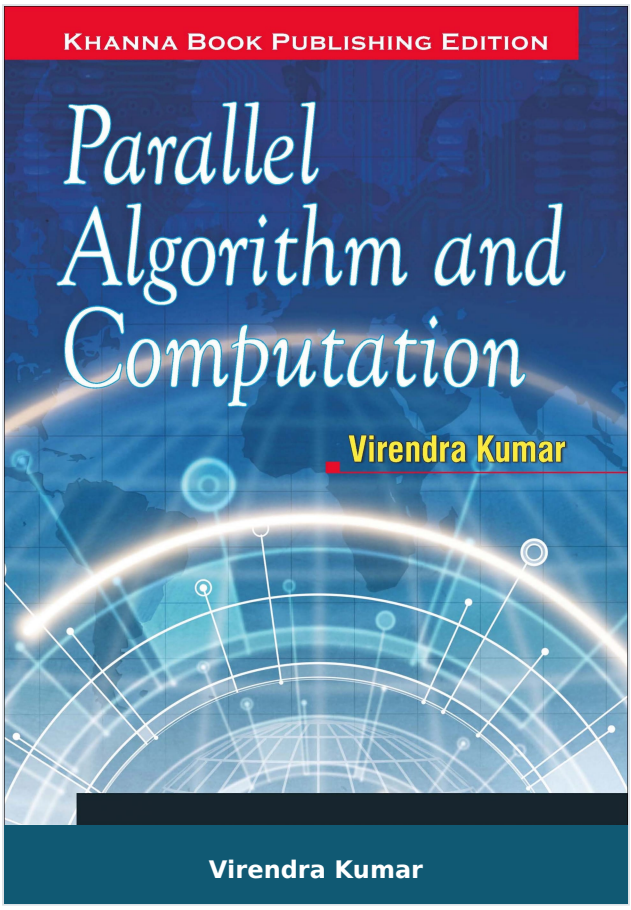

Parallel Algorithm and Computation

Author :	Virendra Kumar
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ISBN 10 :	9381068860
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Product Description

This book comprises all the aspects like principle and techniques for parallel algorithm, Parallel processing system, for B. Tech/MCA/M. Tech. Students of computer science and engineering/information technology. This book consist the syllabus of all Indian Universities, It also provides the basic concepts of parallel algorithm and computations.

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- Combinatorial Search
- Parallel Programming Languages
- Appendix (a) polynomial
- Appendix (b): Open MP
- Appendix (c) : Message Passing Interface
- Model Test Paper 1-7
- Bibliography
- Index

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Virendra Kumar

Virendra Kumar Assistant Professor in CSE Department IILM Academi of Higher Learning, Greater Noida (U.P.)

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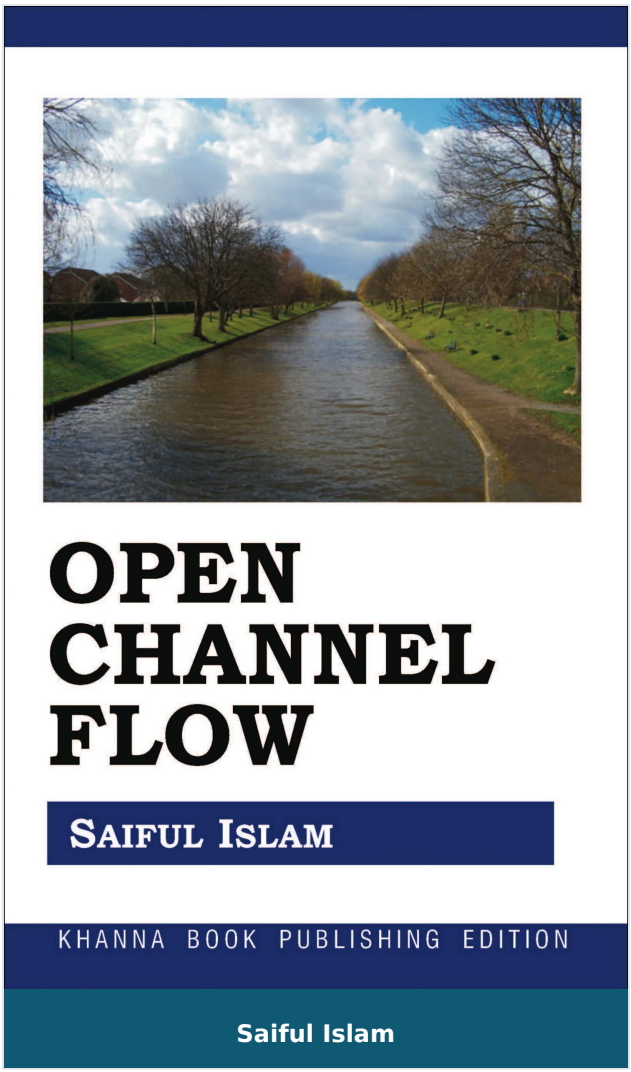

Open Channel Flow

Author :	Saiful Islam
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ISBN 10 :	9381068992
E-ISBN 13 :	978-93-81068-99-1
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Product Description

This book is a elective paper for civil engineering student. This book is primarily designed as an introductory text book for the students pursuing B. Tech degree in Civil Engineering. Each chapter contains a set of exercise at the end of each unit to test the student's comprehension.

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- Gradually Varied Flow
- Rapidly Varied Flow (RVF)
- Flow Measurement in Open Channel Flow
- Spatially Varied Flow
- Flow in Channel of Non-Linear Alignment and Non-Prismatic Channel
- Objective Type Questions : Previous Year Question Papers
- Glossary

Author

Saiful Islam

Saiful Islam is presently working as a Assistant Professor in the Department of Civil Engineering, RGEC, Meerut, U.P. He did his B.Tech degree from Zakir Hussain College of Engineering, A.M.U, Aligarh. He has completed his M.Tech degree from Indian Institute of Technology, Roorkee. He is the life member of Indian Society of Technical Education, International Association of Engineers and International Association of Protective Structures. He has published two papers in International journal. He has attended several conferences/ Workshops.

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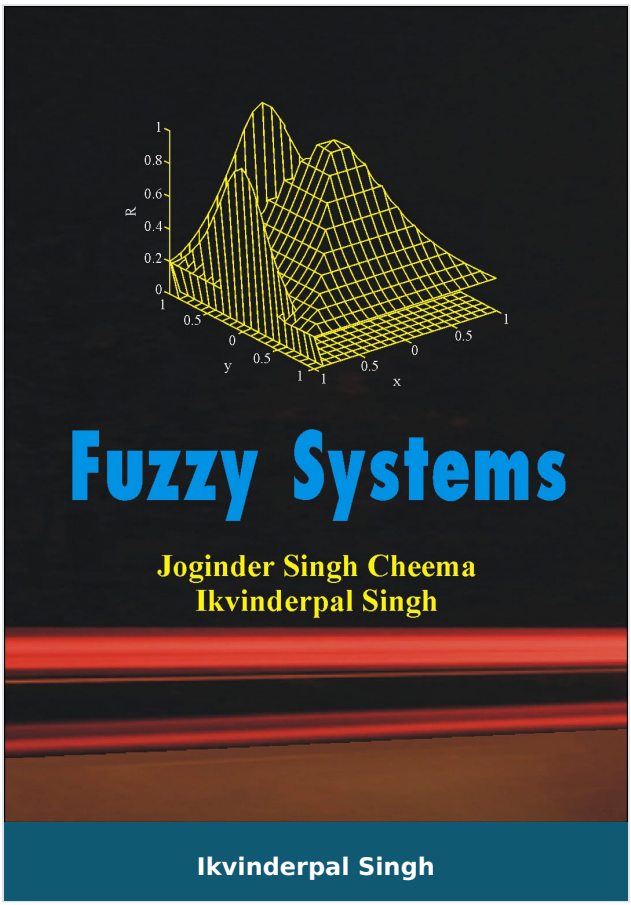

Fuzzy Systems

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Product Description

This book is meant for a wide range of readers, especially college and university students wishing to learn basic as well as advanced processes and techniques in Fuzzy systems. It can also be meant for programmers who may be involved in programming based on the Fuzzy system applications. Modern aspects of fuzzy systems have been introduced from the first principles and discussed in an easy manner. So that a beginner can grasp the concepts of Fuzzy logic, fuzzy sets, fuzzy relations, fuzzy reasoning, fuzzy probability, fuzzy expert systems etc. each chapter contains solved example problems and exercise problems.

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